

FAIRWAYS CONDOMINIUM UNIT OWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
May 18, 2020

Due to covid-19 stay-safe-Ohio order a virtual meeting was held. Members present were Doug Leonard, Jim Willeke, Patsy Hommon, Susan Delozier, and Kathy Noblet.

Chuck Gherman, 70 Fairway Drive, joined as a guest.

Thom Collier of Collier Property Management was also present.

- I. The meeting was called to order at 6:30pm by president Doug Leonard.,
- II. Thom Collier presented the maintenance report (see attachment). A charge of \$45-\$50 will be charged to anyone wanting their front door repainted.
- III. The financial documents were approved. Patsy made the motion, seconded by Kathy.
- IV. The minutes of the April 21, 2020 meeting were approved. Kathy made the motion seconded by Jim.
- V. Old Business
 - A. Roadway patching and sealing will start soon.
 - B. Reserve study has stalled due to covid-19.
 - C. Spring projects
 1. Roof caps have been inspected and appear to be okay except for a couple. We are waiting on Revere for a final decision.
 2. Jim has developed a chart on units that need attention including power wash, siding replacement, standing water, concrete, etc.
 3. Board members are invited to add to the lists as they see things that need attention.
 - D. Renee McDaniel, CPA has agreed to serve as our official treasurer.
 - E. Susan made a motion that \$300 be sent to Signarama to make a site visit in order to prepare an estimate for sign replacement. Patsy seconded; motion passed.
 - F. Annual meeting packets will be put together and distributed. Time and place to be announced.
 1. Three board seats are open. Those volunteering to serve should present a biography for the packet.
 2. Board members will deliver the annual meeting packets.
- VI. New Business
 - A. The Clubhouse will remain closed for now.
 - B. Since Patsy is leaving the board, Kathy will begin to take over landscape responsibilities.
 - C. A motion was made by Susan and seconded by Kathy to adopted a motion was approved to permanently transfer the \$115,307.20 funds from the operating fund to the reserved

- D. fund.
 - E.
 - F. A reminder to dog owners to keep pets on a leash has resolved the question of having an invisible fence.
 - G. Board members discussed the legality of having the shopper's mart delivered. Is this solicitation?
 - H. Patsy asked permission to have Prescription Turf Care send casual labor for a day to tidy up the landscape. Board agreed.
 - I. Gazebo needs a little landscaping and perhaps a table and some seating. Kathy will do some shopping and report back.
- VII. Meeting adjourned. Next meeting will be June 16, 2020 at 6:30.